

**CASCADE COUNTY COMMISSION MEETING**  
**November 14, 2017**  
**COMMISSION CHAMBERS**  
**COURTHOUSE ANNEX, ROOM 111**  
**9:30 A.M.**

**COMMISSION  
MINUTES  
JOURNAL # 57**

**Notice:** Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at [cascadecountymt.gov](http://cascadecountymt.gov) and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). These minutes were officially approved on November 28, 2017.

**Commission:** Chairman Jim Larson, Commissioner Jane Weber, and Commissioner Joe Briggs.

**Present:** Trista Besich – Community Health Care Center, Kelsey Gummer – Community Health Care Center, Tonya Houston – City-County Health Department, Mary Embleton – County Finance Officer, Sheila Rice – NeighborWorks, Karen Nebel – NeighborWorks, Carey Ann Haight – County Attorney’s Office, Bonnie Fogerty – Board of Commissioners, and Frank Warren – Clerk and Recorder’s.

**Purchase orders and accounts payable checks:** Commissioner Briggs made a **MOTION** to approve invoices and accounts payable checks. *See agenda for payment information. Motion carries 3-0*

**Reading of the Commissioners’ calendar:** Bonnie Fogerty read the calendar.

**Consent agenda:** Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for further discussion/vote.

**Approval of the Minutes and Consent Agenda Items:** Commissioner Weber made a **MOTION** to (A) Approve minute entries for October 18th, 24th, 27th and November 2nd, November 8th 2017. (B) Approval of Routine Contracts as Follows:

**Consent Agenda**

◆ **Resolution 17-107:** Budget Appropriation for Adult Detention Center Capital Improvements Fund for carpet replacement. Vendor: Warehouse Flooring.  
Total Cost = \$ 69,666. (Includes 20% contingency). (Ref: Contract 17-185) [R0347659](#)

◆ **Contract 17-189:** Blue Ribbon Electric, Inc. Agreement for installation of Juvenile Detention Center backup generator. Total Cost = \$ 60,000 [R0347662](#)

◆ **Contract 17-190:** Preferred Office Equipment Lease Agreement # 9673767001.  
Equipment: Sharp MX-M654N for the County Attorney’s Office. Monthly Lease Payment = \$ 178.80, \$75 document fee included on 1<sup>st</sup> invoice. [R0347663](#)

♦ **Contract 17-191:** Preferred Office Equipment Preventative Maintenance/Intervening Service Call Contract. Equipment: Sharp MX-M654N for the County Attorney's Office. Contract Includes 3,000 B&W copies per month @ 20.10. All excess copies: 0.0067 per page. Includes: toner & developer. Total Cost = \$1,206. Terms: 60 months (*Ref: Contract 17-190*). [R0347664](#)

♦ **Contract 17-192:** 2017-2018 Community Developmental Block Grant Agreement between the City of Great Falls & Area VIII Agency on Aging. Grant Amount = \$ 25,000.

#### **City/County Health Department**

♦ **Contract 17-182:** Cummins Sales & Service Planned Maintenance Agreement for generator and transfer switch. Effective: September 1, 2017 – August 31, 2018. Total Amount: \$960

♦ **Contract 17-183:** MT DPHHS Task Order # 17-07-4-31-106-0 Immunization Program, Amendment Number One. Effective dates extended to align with County Fiscal year. January 1, 2017 – June 30, 2018. Total Maximum Amount Payable = \$ 50,760 (increased by \$16,920). (*Ref: Contract 16-215, R0332396*) [R0347661](#)

#### **Community Health Care Center**

♦ **Contract 17-193:** Agreement between by and between Cascade County/CHCC and Snyder Drug for pharmacy services. Effective date: November 3, 2017. (*No cost to county*)

♦ **Contract 17-195:** Business Agreement between CHCC and TriZetto Provider Solutions, LLC to provide clearinghouse services. Effective upon signing. No contract term. Expected cost = \$ 869.00

**This Contract was pulled. See revised motion below.**

Civil Attorney, Carey Ann Haight recommended removing Contract 17-195 from consideration, as additional edits to the contract language are needed. Commissioner Weber amended her original motion to remove Contract 17-195 from the Consent Agenda.

**Motion carries 3-0**

#### **AGENDA ITEM #1**

##### **Motion to Approve or Disapprove:**

**Contract 17-194:** Approval of CDBG funds to construct a home for a landowner, Mr. Richard Frank in Ulm, Montana. *Initiated by: NeighborWorks Great Falls* [R0347666](#)

Mary Embleton read the synopsis, which can be found in the Agenda Action Report dated November 14, 2017.

Commissioner Briggs made a **MOTION** to approve Contract 17-194 for the use of CDBG funds to construct a home for a landowner, Mr. Richard Frank in Ulm, Montana.

**Motion carries 3-0**

**Public Participation in decisions of the Board and allowance of public comment on matters the Commission has jurisdiction, on items not covered by today's agenda. (MCA 2-3-103)**

**NONE**

**Adjournment:** Chairman Larson adjourned this Commission Meeting at 9:47 a.m.